



Executive Board			Staff		
President	Alyssa Martinson	Y	Executive Director	Natalie Wallace	Y
VP Internal	Ava Griffieon	Y	Summer Worker	Sara Himer	N
VP External	Minji Kang	Y	Admin Assistant	Connor Fidelak	N
VP Student Services	Rochelle Beekman	Y			

Meeting called to order at 5:34 p.m. Opening Prayer by Alyssa Martinson

## 1. Approvals

MOTION To approve of the Agenda from July 21, 2023

President/VPI  
CARRIED

MOTION To approve of the Minutes from July 5, 2023

President/VPE  
CARRIED

## 2. Old Business

## 3. Executive Reports

### 3.1. President (A. Martinson)

- Met with Judy and sorted out Winter President's Council schedule and discussed some prep work for that.
- met with Kris Ooms regarding our comments on the Academic Freedom policy and feedback for the Intellectual Property policy, like how student ownership of intellectual property you create is implied, but not explicitly written in the policy. This policy is further behind than the Academic freedom one in terms of revisions.
- Connected with Angela and Kris regarding the IS conference and credit and our involvement. He will connect with Ava likely approaching the fall. The Fall IS plan is to have a bunch of break outs with different profs who will share part of their story of how they thought one way and then something changed (renewing your mind is the theme). Potential for more student involvement in the Winter. Perhaps using the Fall IS to prod for student interest (that will involve Ava more potentially, and/or Divine if she is interested again).
- President/ED meeting with Natalie
- Got the last few summer EB meetings scheduled.
- Attended Policy Writing 101 with CASA. While this was mostly externally focused, such as how to influence federal policy, it generally had some strong pointers. I uploaded the presentation into teams.
- Edmonton's Anti-black racism action plan is now available. I just received the news from Sohi himself. I will put a link to it if Ava wants to do a post about it - I posted when the draft was available, if this is something we want to update on I will send the information.
- Angela reached out regarding me speaking at Orientation. Mostly a "who are we and what do we do, and you can get involved". I believe we will have a booth like last year too where we can speak more to hey here is a list of clubs, scan this QR code to follow us on Instagram, plug general council, sign up for events team, etc.

### 3.2. VP Internal (A. Griffioen)

- Met with Sasha last week about DEI to hear what they are doing with the GBV project.

Minutes prepared by Natalie Wallace, Executive Director

#### Future Meeting:

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- Interesting to learn about what they are going to do about the EDI pillar and still looking for practical things. Talking about education in meetings about respect and discrimination into the first-year retreat program. What does inclusivity and racism look like. Talking about community engagement and making sure students are not slipping through the cracks.
- Brainstorming about going live with our logo on the website.
- Looking at other schools' academic calendar and looking at why it is starting earlier and trying to better understand instructional hours. Will reach out to Dr. Ooms and understand more about why we start earlier.

### 3.3. VP External (M. Kang)

- Met with Bonita and Natalie about OERs and learned that King's is now a partner of the Open Education Alberta, a collaborative publishing service for open textbooks and resources for AB post-secondary. Rebekah, our librarian has received her certification. Need to talk to Dr. Ooms about next steps and OERs in the future.

#### ASEC Leadership Conference

- Lots of information from presentations, introductions, and talking with other executives and learning about other institutions.
- Anika Zepp (ED) was very enthusiastic which seemed to spread among other executives. New board selected, most are new executives (two returning board members) and people did not seem to have negative grudges against ASEC. From talking to a few executives, they seem to hold a hopeful and positive view of ASEC. Great, positive atmosphere.
- However, there were some executives that still seemed to be on the fence about ASEC (such as Concordia University). They still acknowledged that ASEC was the only provincial advocacy option for them now.
- ASEC Leadership Conference report submitted.

#### NAC Zoom Meeting

- Did not have an official advocacy plan because they were waiting for the polistrat conference to occur first. Policy goals and priorities need to be set first to strategize CASA's advocacy.
- Went over pre-existing advocacy goals, successes, and failures from previous years.
- Emailed Chris Beasley – VP External for UofA about an observership for CAUS. May have caught them at a bad time as they left for a conference in Fredericton. However, they said they will have some more insight for me soon after CAUS members have discussions on observerships.
- Attended the Minister's Reception (Rajan Sawhney - Minister of Advanced Education).
- Minister Sawhney will be going on a provincial tour in September-October.
- Managed to get her and her assistant's contact information so I will try my best to get TKUSA on the list for a visit.
- Connected with Alex (ED) from CAUS. She mentioned that CAUS has gone through an internal turmoil and has slowly been reconstructing since then, therefore, the organization is not in a situation to create an observership position soon. However, they are willing to sit down and chat with TKUSA about what our long-term advocacy goals are and negotiate how we can collaborate.
- CAUS and ASEC are also interested in collaborating in the future to create a more unified student voice at the provincial level.
- Registered for the ASEC Goals Conference in August.

### 3.4. VP Student Services (R. Beekman)

- We have a freezer! Huge thank you to Connor for helping with that.
- Filled out an extensive Second Harvest Program Survey
- Ordered candies and a bouncy castle.
- Ottowell Pharmacy has made a form for us to distribute regarding the flu shot. There will also be an option to request a COVID booster shot. We can distribute QR codes around the school to spread the form. They will schedule 2 ppl per 5 min interval for 50mins and give themselves a ten-minute catch-up period at the end of the day. This will allow them to see 168 people. They can add a third pharmacist if needed. It will depend on sign up numbers.
- Discussed the new club's policy with Connor; suggested that we post our policies on the new website. This will make referencing the policies easier if people are frustrated with them or have questions. I also would have really appreciated it last year as a member of the Micah center club (I would have been able to see why rules existed, not just heard "you can't do that")
- We have everything except for the swag ordered for fall kick off. It has been a huge effort on Connor and Natalie's part so thank you to them really. I didn't do much.

## 4. Staff Reports

Minutes prepared by Natalie Wallace, Executive Director

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#### 4.1. Executive Director (N. Wallace)

- Prepared promotional materials for purchase with new logo
- Bookings and payments for fall kick off and orientation.
- Reviewing and writing of policies
- Reviewing of the website and other marketing materials as required.
- Publications budget review. Finalized and closed off EDSA budget for the year.
- Chronicle archiving and organization. Ballyhoo archiving and organization.
- Met with Bonita about OERs
- Organized painting of the office and created two posters to put up – one in the main office (Vision and values) and one for outside my office (Health care)
- Decided against pony wall and must decide about the bench lowering (quote was for \$2500)
- Meeting with Becky and Coralee with Compass today about the different engagement opportunities. Would like to have a quarterly “food” meeting with that group and Coralee wanted to know if Rochelle would like to chair that meeting. Include volunteers from The Pantry.
- Level Coffee cart was repaired by some amazing students. Ashlynn and I discussed a potential schedule in the fall for the coffee cart. Confirming with Becky on best place to set it up.
- Ping Pong tables have been used – not sure if students or guests. Was notified that they are marking the floor of the Level and we will need castors. We have put them away for now with an “out of order” sign on them to discourage them from being taken back out.
- Nelson is currently refitting the chairs in the Level and hoping to be done in the next week.

#### 4.2. Website Developer

- Working on website and brochure.

#### 4.3. Administrative Assistant

- Researched various student associations/unions to find the best procedures to adopt into our own.
- Wrote Records Management Procedure and edited financial procedure.
- Scanned/organized many documents and pictures in electronic archive.
- Connected with Angela, Coralee, Kiel, and Kevin (IT) regarding TV slides and what that will look like come September.
- Assisted Ashlynn Collier, Braeden Holmstrom and Jonathan Sieswarda in the repairing of the Level Coffee Cart (WOOHOO!!).
- Took a short trip to Banff!
- Assisted Rochelle with the freezer that is now sitting in the Pantry! (WOOHOO!! 2.0)
- Have been working with Sara on final touches to the website.

### 5. New Business

#### 5.1. ASEC Leadership Conference Report (M. Kang)

- Report submitted for review.
- General thoughts on ASEC are that it has been a positive experience and like where the direction is going. Will be looking at Advocacy week from November 20-24. May be joining the advocacy group.

#### 5.2. Brochure review (N. Wallace)

- Tabled to a meeting with Ava.

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- Requested that executives submit content information.

### 5.3. Policy Review (N. Wallace)

**MOTION** To Approve the Clubs and Student Groups Policy as presented.

**VPSS/VPI**

**PASSED UNANIMOUSLY**

**MOTION** To Approve the Meetings Policy as presented.

**President/VPE**

**PASSED UNANIMOUSLY**

### 6. Question Period

- Alyssa brought up posting about the Anti-Black Racism action plan update from Mayor Sohi
- Electronic signatures from both Ava and Alyssa sent to Connor for the minutes to be posted on the website.
- Promo ideas: Lanyard, key chain, travel mugs, blankets.

### 7. Adjournment

7.1. **MOTION** To adjourn the meeting.

Adjourned at p.m.

President/  
CARRIED

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Alyssa Martinson  
President  
The King's University Students' Association

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Ava Griffioen  
Vice President Internal  
The King's University Students' Association

Minutes prepared by Natalie Wallace, Executive Director

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