

Student Fees

Policy Type

Operational Policy

Purpose

To define the student fees levied on student membership, and how they are assessed and collected.

Definitions

A **Special Resolution**, as defined in the *Alberta Societies Act*

Policy Statement

1. General

- 1.1. TKUSA Student Fees must be collected by Student Registry at the University on behalf of TKUSA, and must include TKUSA's membership fee, Student Publications Fee, and Student Health Care Fees.
- 1.2. Full-time students, as defined and understood by the University, must pay the full-time SA fee in September for the Fall semester, and in January for the Winter semester.
- 1.3. Part-time students, as defined and understood by the University, must pay for the part-time SA fee in September for the Fall semester, and in January for the Winter semester.
- 1.4. The Executive Board must review the SA fees annually and confirm all SA fees with Student Registry by the end of January each year, to ensure it is updated in the academic calendar.
- 1.5. This policy may only be amended by Special Resolution.

2. Table of Fees

- 2.1. Following the 2021-2022 academic year, the fee must be increased as follows:

Academic Year	SA Fees (per semester)		Publications Fee (per semester)		Total Annual Fee (per semester)	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
2022-2023	\$105	\$52.50	\$12.50	\$6.25	\$117.50	\$58.75
2023-2024	\$110	\$55.00	\$12.50	\$6.25	\$122.50	\$61.25
2024-2025	\$115	\$57.50	\$12.50	\$6.25	\$127.50	\$63.75
2025-2026	\$120	\$60.00	\$12.50	\$6.25	\$132.50	\$66.75
2026-2027	\$125	\$62.50	\$12.50	\$6.25	\$137.50	\$68.75

- 2.2. Starting in the academic year of 2027-2028, TKUSA's fee must increase yearly by the annual average of Alberta's CPI from December 1st to November 30th of the previous year.
- 2.3. Should a student withdraw from the University within twenty-eight (28) days from the start of classes, refunds must not be issued.

3. Refunds

3.1. Fees must be refunded in alignment with the University’s own refund policies regarding withdrawing from the University. Such policy states:

- 3.1.1. A 100% refund if withdrawing from a program within fourteen (14) calendar days from the start of classes.
- 3.1.2. A 50% refund if withdrawing from the University within twenty-eight (28) days from the start of classes.

Fee Structure

- 3.2. Students’ Association Fees for the 2021-2022 academic year have been set at \$100 per full-time student per semester, and \$50 per part-time student per semester.
- 3.3. Student Publications Fees for the 2021-2021 academic year have been set at \$12.50 per full-time student, per semester and \$6.25 per part-time student, per semester.

Appendix A: Previous Years’ Fees

Academic Year	SA Fees (per semester)		Publications Fee (per semester)		Total Annual Fee (per semester)	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
2021-2022	\$100.00	\$50.00	\$12.50	\$6.25	\$112.50	\$56.25

Fact Sheet

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Resources: *Alberta Societies Ac*